

Privacy Policy

We value your privacy. The following Privacy Policy is to explain how we collect, use, protect, and disclose information and data when you use or shop at mecomplete.pl

1. Who are we?

Me Complete Celina Bandrowska
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This Privacy Policy also explains your choices for managing your information preferences, including opting out of certain uses of your Personal Information (as defined below). The Site is operated by **Me Complete, Celina Badrowska** (hereinafter referred to as "MeComplete", "we", "us" and "our").

For the purposes of applicable European Union data protection legislation, we are the data controller.

2. What Personal Data Do We Collect?

Personal Data provided by you

- Personal data about you upon registration- You will be asked to provide your name, and email address to establish an Account.
- Personal data such as your postal address and a phone number if you buy our products.

We will provide you with a separate notice at the time of collection, if the use of that Personal Data differs from the uses disclosed in this Privacy Policy.

We collect information about purchases you've made through our Site, such as product type, subscription type, date of purchase, etc.

Personal Data about you if you visit as a guest.

- **Can these terms change?** Please refer to paragraph "Updates or Changes in Processing" of this Privacy Policy for information regarding changes of these terms.

Other information we collect related to your use of our Sites or Services

We may collect additional information from or about you when you communicate with us, contact our customer support teams or respond to a survey.

3. Why Do We Retain Personal Data?

We retain Personal Data in an identifiable format for the least amount of time necessary to fulfill our legal or regulatory obligations and for our business purposes. We may retain Personal Data for longer periods than required by law if it is in our legitimate business interests and not prohibited by law. If your Account is closed, we may take steps to mask Personal Data and other information, but we reserve our ability to retain and access the data for so long as required to comply with applicable laws. We will continue to use and disclose such Personal data in accordance with this Privacy Policy.

4. How Do We Process Personal Data?

We may Process your Personal Data for a variety of reasons that are justified under data protection laws in the European Economic Area (EEA)

To operate the Sites and provide the Services, including to:

- initiate a payment
- authenticate your access to Account.
- communicate with you about your Account, your order, shipping, etc.

For our legitimate interests, including to:

- enforce the terms of our Site and Services;
- manage our everyday business needs, such as monitoring, analyzing;
- anonymize Personal data in order to provide aggregated statistical data to third parties, including other businesses and members of the public, about how, when, and why Users visit our Site
- to manage our business needs, such as monitoring, analyzing, and improving the Services and the Site's performance and functionality.
- to manage risk and protect the Sites, the Services and you from fraud by verifying your identity, and helping to detect and prevent fraud and abuse of the Site or Services.
- to comply with our obligations and to enforce the terms of our Site and Services, including to comply with all applicable laws and regulations.

With your consent, including to:

- to market to you by delivering marketing materials about our products and. We may also Process your Personal Data to tailor certain Services or Site experiences to better match our understanding of your interests.
- to respond to your requests, for example to contact you about a question you submitted to our customer service team.

You can withdraw your consent at any time and free of charge. Please refer to the section on “Your Privacy Choices” for more information on how to do that.

5. Do We Share Personal Data?

We may share your Personal Data or other information about you with others in a variety of ways as described in this section of the Privacy Policy. We may share your Personal Data or other information for the following reasons:

- with payment providers in order to initialize a payment process - personal data necessary to facilitate the transaction;
- with third party services monitoring the proper functioning of the service - Anonymous data and performance analytics to help us enhance Users' experiences.

We may share information about you with other parties for our business purposes or as permitted or required by law, including:

- if we need to do so to comply with a law, legal process or regulations;
- to law enforcement authorities or other government officials, or other third parties pursuant to a subpoena, a court order or other legal process or requirement applicable to us
- to protect the vital interests of a person;
- to protect our property, Services and legal rights;
- to facilitate a purchase or sale of all or part of our business;
- to help assess and manage risk and prevent fraud against us, our Users and fraud involving our Sites or use of our Services, including fraud that occurs at or involves our business partners, strategic ventures, or other individuals, and merchants;
- to companies that we plan to merge with or be acquired by; and
- to support our audit, compliance, and corporate governance functions.

With your consent:

- We share your Personal Data and other information with your consent or direction, including if you authorize an account connection with a third-party account or platform.
- We share your Personal Data with advertising and analytical companies to deliver information relevant to you about new features and offers.

We do not share your Personal Data with third parties for their marketing purposes.

6. Selling data to third parties

We do not, have not and do not have any future plans to sell your personal information to third parties.

7. Automated decision making and profiling

We use the information about you and your usage of the service:

- to send you automated messages or notifications relevant to your user experience.
- to run usability and A/B tests to help us improve our service.

8. How Do We Use Cookies and Tracking Technologies?

We use cookies (a small text file placed on your computer to identify your computer and browser) on the Site. We use cookies to improve the experience of the Site and Services, such as pre-populating your username for easier login and preserving your user session. We do not use cookies to collect Personal Information. Most web browsers are initially set up to accept cookies. You can reset your web browser to refuse all cookies or to indicate when a cookie is being sent, however, certain features of the Site or Services may not work if you delete or disable cookies. You can also learn more about cookies by visiting www.allaboutcookies.org which includes additional useful information on cookies and how to block cookies using different types of browser.

9. Do we process special categories of personal data?

We do not process any personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation..

10. What Are Your Rights?

In this section, we have summarized the rights that you have under data protection law. For a more detailed explanation of your rights, please refer to the relevant laws and guidance from the regulatory authorities.

The right to be informed

Our Privacy Policy describes our practices in detail using simple language. Everything you need to know is here. If you have more questions, feel free to contact us at

kontakt@mecomplete.pl

The right to rectification

If you believe we have the wrong data about you, or that your data is incomplete, feel free to change it at any time through your Account settings.

The right to data portability

Contact us to request a copy of the data we store about you. Once it is ready, you will receive the file via email.

The right of access

Read our privacy policy for details about what data is processed by us. Contact us at kontakt@mecomplete.pl if you have further questions.

The right to object

On top of the ability to opt out of processing by changing your settings, you can object to the processing of certain forms of data, as described in [Privacy Options](#). Contact us at kontakt@mecomplete.pl if you have further questions.

11. How Do We Protect Your Personal Data?

We maintain technical, physical, and administrative security measures designed to provide reasonable protection for your Personal Data against loss, misuse, unauthorised access, disclosure, and alteration. The security measures include firewalls, data encryption, physical access controls to our data centres, and information access authorisation controls. While we are dedicated to securing our systems and Services, you are responsible for securing and maintaining the privacy of your password(s) and Account/profile registration information and verifying that the Personal Data we maintain about you is accurate and current. We are not responsible for protecting any Personal Data that we share with a third-party based on an account connection that you have authorised.

12. Updates or Changes in Processing

If we wish to use your personal data for a new purpose, not covered by this Privacy Policy, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

In other circumstances, if we decide to change this Privacy Policy, we will inform you by posting the revised Privacy Policy on the Site. Those changes will become effective on the revision date, shown in the revised Privacy Policy. Your continued use of our Site or Services constitutes your consent to the revised Privacy Policy.

16. Contact Us

You may contact us if you have general questions or concerns about this Privacy Policy and supplemental notices or the way in which we handle your Personal Data.

Our Data Protection Officer can be contacted at kontakt@mecomplete.pl

17. Definitions

Account means a member account.

Device Information means data that can be automatically collected from any device used to access the Site or Services. Such information may include, but is not limited to, your device type; your device's network connections; your device's name; your device IP address; information about your device's web browser and internet connection you use to access the Site or Services;

Personal Data means information that can be associated with an identified or directly or indirectly identifiable natural person. "Personal Data" can include, but is not limited to, name, telephone number, email address, date of birth.

Process means any method or way that we handle Personal Data or sets of Personal Data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, and consultation, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction of Personal Data.

Services means any products, services, content, features, technologies, or functions, and all related websites, applications and services offered to you by pCloud with an Account or Guest Usage.

Site means the mecomplete.pl website and its language versions.

Technical Usage Data means information we collect from your phone, computer or other device that you use to access the Sites or Services. Technical Usage Data tells us how you use the Sites and Services, such as what you have searched for and viewed on the Sites and the way you use our Services, including your IP address, statistics regarding how pages are loaded or viewed, the websites you visited before coming to the Sites and other usage and browsing information collected through Cookies.

User means an individual who uses the Service or accesses the Site and has established a relationship with us (for example, by opening an Account and agreeing to the our Terms of Service) or otherwise uses the Site for Guest Usage.

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